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INVITATION LETTER

ESCAP/WMO TYPHOON COMMITTEE

17th Integrated Workshop

Video Conference

“Tropical Cyclone Planning, Forecasting and Response Services for Early Warning and Early Action”

29-30 November 2022

Organized by Typhoon Committee Secretariat (TCS)

To: Directors of National Meteorological and Hydrological Services and National Disaster Risk
Management Agencies of Typhoon Committee Members

Dear Sir/Madam,

The ESCAP/WMO Typhoon Committee (TC) at its 54th Online Session decided to convene the 17th Integrated Workshop (17th IWS) in 2022 in conjunction with the 4th Training & Research Coordination Group (TRCG) Forum in ESCAP facility in Bangkok, Thailand, in Q4 of 2022. However, it recently came to our notice that there is nil vacancy available in the venue of ESCAP from November to mid-December 2022. For the 4th TRCG Forum, if a face-to-face 17th IWS could not be arranged, TRCG has reviewed the situation and recommended to further postpone the event to conduct back-to-back with the 18th IWS in 2023. Moreover, following the request in TC54, TCS has consulted China regarding the hosting of the 18th IWS and 19th IWS. China prefers to host the 19th IWS in 2024 as planned instead of the 18th IWS in 2023.

In view of the above latest development and the ongoing COVID-19 pandemic, after consultation with the Advisory Working Group (AWG) and with the approval of the TC Chairs, the following arrangements will be adopted for these IWSs and the 4th TRCG Forum:

- (i) 17th IWS in 2022 will be conducted virtually and hosted by TCS;
- (ii) 18th IWS in 2023 will be hosted at ESCAP facility in Bangkok, Thailand;
- (iii) 4th TRCG Forum will be postponed to 2023 in conjunction with the 18th IWS; and
- (iv) 19th IWS in 2024 will be hosted by China as planned in the hosting list of IWS.

In this connection, I am pleased to announce and invite you to join the **17th IWS online** to be held on 29-30 November 2022 with the main theme of [“Tropical cyclone planning, forecasting and response services for early warning and early action”](#).

IWS is an annual event for TC Members to review TC activities and work progress through the Advisory Working Group (AWG) and the four TC Working Groups (WGs) on Meteorology, Hydrology, Disaster Risk Reduction (DRR) and TRCG, and to make work-plans for the coming year.

The **Day 1** of the 17th IWS will feature a plenary session in the morning and parallel sessions of the four WGs' meetings in the afternoon. **Day 2** will have a TRCG Special Session followed by the final plenary session and closing.

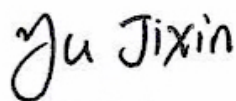
The Online Registration should be completed at: <http://www.typhooncommittee.org/iws17/> (Please note that registration will be opened from 21 November 2022).

For detailed information on the 17th IWS, please visit the Typhoon Committee website at <http://typhooncommittee.org/17IWS/index17IWS.html>. Any enquiries regarding the 17th IWS, you may also be directed contact to TCS by email (info@typhooncommittee.org or denise@typhooncommittee.org) or phone +853 8801 0531, no later than **10 November 2022**.

As a reminder, Members' Annual Reports will also be presented during the WG parallel meetings in the 17th IWS and a Circular Letter will be issued in due course for your submission.

Your early response and nomination are highly appreciated.

Yours sincerely,



Yu Jixin
Secretary of Typhoon Committee

Encl: Tentative Programme

Cc: Ms. Outhone PHETLUANGS, Chairperson of TC
Mr. LEONG Weng Kun, Vice-Chairperson of TC
Dr. T.C. LEE, Chairperson of AWG
AWG members of TC